



Training for personal and organisational success.

## Setting Effective Goals

**This 1 day Workshop has been designed to provide valuable guidance and support to supervisors and managers in setting high impact goals.**

### Details:

Wednesday 22nd November, 9am to 5pm. Venue: Hirzel House (Smith Street). Cost: £225

### In this workshop we review

- The obstacles to successful goal achievement.
- Models for goal setting (SMART MBOS, KPIs, OKRs etc.).
- How to define and communicate your team's mission and the mission critical goals.
- How to gain the commitment of individual employees and teams to these goals.
- Planning the practical steps to achieve aspirational and high impact goal.
- How to monitor progress toward goal achievement in performance appraisals and by other management processes.
- Examples of software tools which support effective goal setting.

Whatever your business sector meaningful goals are essential to task performance, developing your people and for personal development. This workshop has been designed to aid you and your team members in achieving the goals and results you desire.

Space is limited; book in today via our website or use the attached form.

**Setting Effective Goals: Tuesday 22nd November**  
**To book your place:**

Complete this booking form and return with a cheque (payable to LifeThrive Limited) or confirmation of payment by post or email. Alternatively, contact Annette Search, [annette.search@tlc.gg](mailto:annette.search@tlc.gg)

Delegate name:

Delegate Email:

Company/Organisation:

Booker Name & Title:

I enclose a cheque (or have transferred by BACS) £225 per delegate to Lifethrive Limited.

I understand that if the place is cancelled within 2 weeks of the course commencement that only 50% of the course fee will be refunded and if cancellation takes place less than 5 days before the first date no refund will be made.

Your signature\_\_\_\_\_

**Our Bank Details:**

RBSI, St Peter Port

Sort Code: 16-20-29

Account No: 56490903

Account: Lifethrive Limited

Reference: Goals

